

**MEMORANDUM OF DONATION
TO JOHNSON COUNTY**

STATE OF TEXAS §

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF JOHNSON §

Comes now Michael L. Simons, an individual (hereafter known as "Donor"), and Johnson County, Texas, (hereafter known as "Johnson County").

Whereas, Donor desires to donate personal property to Johnson County to enable Johnson County to exhibit and display said personal property in furtherance of Johnson County's preservation of historic culture resources and to display said personal property for the benefit of the citizens of Johnson County; and

Whereas, Johnson County is a political subdivision of the State of Texas which provides services for the citizens of Johnson County; and

Whereas, Johnson County is authorized to act and does act by and through the Commissioners Court of Johnson County, pursuant to V.T.C. A., Local Government Code Section 81.032 to accept donations of personal property.

THEREFORE, DONOR AND JOHNSON COUNTY AGREE AND UNDERSTAND THE FOLLOWING:

Donor does hereby offer to donate and transfer complete and absolute ownership to Johnson County the personal property listed and described on Appendix "A" annexed hereto and incorporated herein.

For a donation to be accepted by Johnson County, such donation, subsequent to being offered by Donor, must be accepted and approved in an open session of the Commissioners Court of Johnson County.

Personal Property donated to Johnson County may not be returned to the Donor after acceptance and approval by the Commissioners Court by Johnson County. Upon acceptance and approval by the Commissioners Court, complete and absolute ownership of the donated personal property transfers to Johnson County and is subject to the current laws of the State of Texas or as may hereinafter be amended.

This document contains all the terms and conditions between Donor and Johnson County.

Michael L. Simons
Printed Name of Donor

Michael L. Simons
Signature of Donor

5-19-14
Date

1525 Berry Drive, Cleburne TX 76033
Address, City and State

Approved and Accepted by JCHC: John Percifield
John Percifield, Chairman
Date: 5-19-14

Approved and Accepted by:
Commissioners Court 6/9/14
Date

Roger Harmon
Roger Harmon, Johnson County Judge
Voted: yes, no, abstained

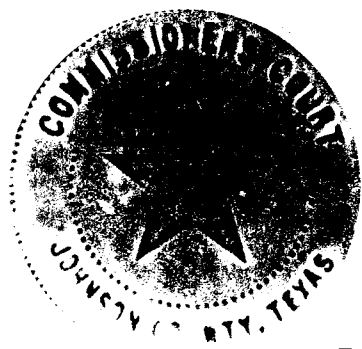
Rick Bailey
Rick Bailey, Comm. Pct. #1
Voted: yes, no, abstained

Kenny Howell
Kenny Howell, Comm. Pct. #2
Voted: yes, no, abstained

Jerry D. Stringer
Jerry D. Stringer, Comm. Pct. #3
Voted: yes, no, abstained

Don Beeson
Don Beeson, Comm. Pct. #4
Voted: yes, no, abstained

ATTEST: Becky Williams
Becky Williams, County Clerk



APPENDIX A
LIST OF PERSONAL PROPERTY

Personal Property (Describe item in detail)	Estimated Value
1. <u>BOOK How to Make Star ^{MOON SHIRT}</u> <u>+ MOONSTONE BAIT A small still</u> <u>By Richard S. DONENBERGER</u> <u>1st printing 1976</u>	<u>\$10.00</u>
2. _____ _____ _____	_____ _____ _____
3. _____ _____ _____	_____ _____ _____
4. _____ _____ _____	_____ _____ _____
5. _____ _____ _____	_____ _____ _____

**MEMORANDUM OF DONATION
TO JOHNSON COUNTY**

STATE OF TEXAS §

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF JOHNSON §

Comes now James Worlow, an individual (hereafter known as "Donor"), and Johnson County, Texas, (hereafter known as "Johnson County").

Whereas, Donor desires to donate personal property to Johnson County to enable Johnson County to exhibit and display said personal property in furtherance of Johnson County's preservation of historic culture resources and to display said personal property for the benefit of the citizens of Johnson County; and

Whereas, Johnson County is a political subdivision of the State of Texas which provides services for the citizens of Johnson County; and

Whereas, Johnson County is authorized to act and does act by and through the Commissioners Court of Johnson County, pursuant to V.T.C. A., Local Government Code Section 81.032 to accept donations of personal property.

THEREFORE, DONOR AND JOHNSON COUNTY AGREE AND UNDERSTAND THE FOLLOWING:

Donor does hereby offer to donate and transfer complete and absolute ownership to Johnson County the personal property listed and described on Appendix "A" annexed hereto and incorporated herein.

For a donation to be accepted by Johnson County, such donation, subsequent to being offered by Donor, must be accepted and approved in an open session of the Commissioners Court of Johnson County.

Personal Property donated to Johnson County may not be returned to the Donor after acceptance and approval by the Commissioners Court by Johnson County. Upon acceptance and approval by the Commissioners Court, complete and absolute ownership of the donated personal property transfers to Johnson County and is subject to the current laws of the State of Texas or as may hereinafter be amended.

This document contains all the terms and conditions between Donor and Johnson County.

James Worlow
Printed Name of Donor

Andrew J. Worlow
Signature of Donor

16 April 2014
Date

608 Willow Bend St Cleburne, TX 76031-0313
Address, City and State

Approved and Accepted by JCHC: [Signature]
John Percifield, Chairman
Date: 4-28-14

Approved and Accepted by: 6-9-14
Commissioners Court Date

[Signature]
Roger Harmon, Johnson County Judge
Voted: yes, ___ no, ___ abstained

[Signature]
Rick Bailey, Comm. Pct. #1
Voted: yes, ___ no, ___ abstained

[Signature]
Kenny Howell, Comm. Pct. #2
Voted: yes, ___ no, ___ abstained

[Signature]
Jerry D. Stringer, Comm. Pct. #3
Voted: yes, ___ no, ___ abstained

[Signature]
Don Beeson, Comm. Pct. #4
Voted: yes, ___ no, ___ abstained

ATTEST: [Signature]
Becky Williams, County Clerk



**APPENDIX A
LIST OF PERSONAL PROPERTY**

Personal Property (Describe item in detail)	Estimated Value
1. <u>Nelson's Pictorial Guide</u> <u>Books - Scenery of</u> <u>The Union Pacific</u> <u>Railroad</u> <u>circa (according to Union</u> <u>Pacific RR) 1872</u>	<hr/>
2. <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/>
3. <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/>
4. <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/>
5. <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/>

**MEMORANDUM OF DONATION
TO JOHNSON COUNTY**

STATE OF TEXAS §

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF JOHNSON §

Comes now JACK & DARLENE CARLTON, an individual (hereafter known as "Donor"), and Johnson County, Texas, (hereafter known as "Johnson County").

Whereas, Donor desires to donate personal property to Johnson County to enable Johnson County to exhibit and display said personal property in furtherance of Johnson County's preservation of historic culture resources and to display said personal property for the benefit of the citizens of Johnson County; and

Whereas, Johnson County is a political subdivision of the State of Texas which provides services for the citizens of Johnson County; and

Whereas, Johnson County is authorized to act and does act by and through the Commissioners Court of Johnson County, pursuant to V.T.C. A., Local Government Code Section 81.032 to accept donations of personal property.

THEREFORE, DONOR AND JOHNSON COUNTY AGREE AND UNDERSTAND THE FOLLOWING:

Donor does hereby offer to donate and transfer complete and absolute ownership to Johnson County the personal property listed and described on Appendix "A" annexed hereto and incorporated herein.

For a donation to be accepted by Johnson County, such donation, subsequent to being offered by Donor, must be accepted and approved in an open session of the Commissioners Court of Johnson County.

Personal Property donated to Johnson County may not be returned to the Donor after acceptance and approval by the Commissioners Court by Johnson County. Upon acceptance and approval by the Commissioners Court, complete and absolute ownership of the donated personal property transfers to Johnson County and is subject to the current laws of the State of Texas or as may hereinafter be amended.

This document contains all the terms and conditions between Donor and Johnson County.

JACK & DARLENE CARLTON
Printed Name of Donor

x Jack Carlton
Signature of Donor

2-13-2014
Date

RIO VISTA, TX
Address, City and State

Approved and Accepted by JCHC: John Percifield
John Percifield, Chairman
Date: 4-28-14

Approved and Accepted by:
Commissioners Court 6-9-14
Date

Roger Harmon
Johnson County Judge,
Roger Harmon

Rick Bailey
Commissioner, Precinct 1
Rick Bailey

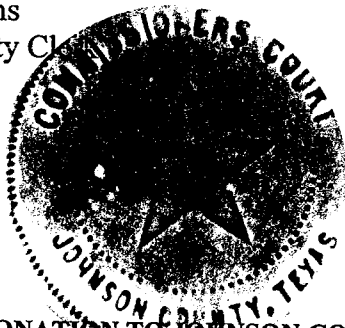
Jerry D. Stringer
Commissioner, Precinct 3
Jerry D. Stringer

Kenny Howell
Commissioner, Precinct 2
Kenny Howell

Don Beeson
Commissioner, Precinct 4
Don Beeson

Attest: Becky Williams
Becky Williams
Johnson County Clerk

6-9-14
Date



**APPENDIX A
LIST OF PERSONAL PROPERTY**

Personal Property (Describe item in detail) **Estimated Value**

- | | |
|--|-------|
| 1. <u>MEDICAL MID-WIFE BOOK</u>
<u>FROM ENGLAND</u>
<u>ENTITLED</u>
<u>ARISTOTLES WORKS</u> | _____ |
| 2. <u>MAP OF CITY (DOWNTOWN</u>
<u>AREA) CIRCA 1867</u> | _____ |
| 3. _____

_____ | _____ |
| 4. _____

_____ | _____ |
| 5. _____

_____ | _____ |

JUN 09 2014

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

On this the 9th day of June 2014, the Commissioner's Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Don Beeson - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 23, 2013, the Court heard and approved the budget for the year 2014 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: SRO-Venus ISD & Non-Departmental Department #: 0100-LE-6230 & 0100-GG-5100

TRANSFER TO:

LINE-ITEM NAME	NUMBER	AMOUNT
Supplement Salary Adj	0100-LE-6230-51080	2,000.00
FICA	0100-LE-6230-52150	72.00
MCARE	0100-LE-6230-52160	18.00
Retirement	0100-LE-6230-52170	118.00
TOTAL TRANSFERRED TO:		\$ 2,208.00

TRANSFER FROM:

LINE-ITEM NAME	NUMBER	AMOUNT
Operating Reserve	0100-GG-5100-53970	2,208.00
TOTAL TRANSFERRED FROM:		\$ 2,208.00

EXPLANATION:

Additional \$2,000 supplement approved by school April 2014 – school will reimburse the supplement plus fringe

Department Head: Holly Morris, Budget Coordinator Date: 6-3-14

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: Roger Harmon, County Judge

Date Received by County Judge's Office: Date Received by Budget Coordinator: HM 6-3-2014

JUN 09 2014

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

On this the 9th day of June 2014, the Commissioner's Court, with the following members being present

Roger Harmon	-	County Judge
Rick Bailey	-	Commissioner Pct #1
Kenny Howell	-	Commissioner Pct #2
Jerry D. Stringer	-	Commissioner Pct #3
Don Beeson	-	Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 23, 2013, the Court heard and approved the budget for the year 2014 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Courthouse Security Fund Department #: 0400-LE-5620

TRANSFER TO:

LINE-ITEM NAME	NUMBER	AMOUNT
<u>Small Tools and Supplies</u>	<u>0400-LE-5620-53300</u>	<u>210.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL TRANSFERRED TO:		\$ <u>210.00</u>

TRANSFER FROM:

LINE-ITEM NAME	NUMBER	AMOUNT
<u>Health Insurance</u>	<u>0400-LE-5620-52020</u>	<u>210.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL TRANSFERRED FROM:		\$ <u>210.00</u>

EXPLANATION:

Purchase taser batteries

Department Head: Holly Morris, Budget Coordinator Date: 6-3-14

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: 
 Roger Harmon, County Judge

Date Received by County Judge's Office: _____ Date Received by Budget Coordinator: HM 6-3-2014

Approved by CC:

JUN 09 2014

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

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- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Don Beeson - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 23, 2013, the Court heard and approved the budget for the year 2014 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: 413th District Court Department #: 0100-4370

TRANSFER TO:

LINE-ITEM NAME	NUMBER	AMOUNT
Jury Expense	0100-AJ-4370-53025	2,000.00
Professional Liability Ins	0100-AJ-4370-54060	1,000.00
TOTAL TRANSFERRED TO:		\$ 3,000.00

TRANSFER FROM:

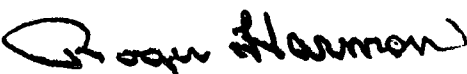
LINE-ITEM NAME	NUMBER	AMOUNT
Law Books Publications	0100-AJ-4370-53120	3,000.00
TOTAL TRANSFERRED FROM:		\$ 3,000.00

EXPLANATION:

Budget shortage

Department Head: Kori Everett Date: 5-23-14

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: 
Roger Harmon, County Judge

Date Received by County Judge's Office: Date Received by Budget Coordinator: HM 6-3-2014

JUN 09 2014

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

On this the 9th day of June 2014, the Commissioner's Court, with the following members being present

- Roger Harmon - County Judge
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- Jerry D. Stringer - Commissioner Pct #3
- Don Beeson - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 23, 2013, the Court heard and approved the budget for the year 2014 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Historical Commission Department #: 0890-6500

TRANSFER TO:

LINE-ITEM NAME	NUMBER	AMOUNT
Johnson County Historical Projects	0890-GG-6500-55660	2,000.00
TOTAL TRANSFERRED TO:		\$ 2,000.00

TRANSFER FROM:

LINE-ITEM NAME	NUMBER	AMOUNT
Photo Database Project	0890-GG-6500-55740	2,000.00
TOTAL TRANSFERRED FROM:		\$ 2,000.00

EXPLANATION:

Fund donation to the Buffalo Creek Association for Pat Cleburne Statue-Approved in April 25th minutes

Department Head: Holly Morris, Budget Coordinator Date: 6-3-14

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: Roger Harmon
Roger Harmon, County Judge

Date Received by County Judge's Office: _____ Date Received by Budget Coordinator: HM 6-3-2014

JUN 09 2014

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

On this the 9th day of June 2014, the Commissioner's Court, with the following members being present

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- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Don Beeson - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 23, 2013, the Court heard and approved the budget for the year 2014 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Public Works & Equipment Purchase Public Works Department #: 0100-4070 & 0750-4070

TRANSFER TO:

LINE-ITEM NAME	NUMBER	AMOUNT
Equipment Non Cap Controllable	0100-GG-4070-56510	500.00
Equipment Non Cap Controllable	0750-GG-4070-56510	2,117.43
TOTAL TRANSFERRED TO:		\$ 2,617.43

TRANSFER FROM:

LINE-ITEM NAME	NUMBER	AMOUNT
Vehicle and Equipment Maint.	0100-GG-4070-54500	500.00
Equipment Capital	0750-GG-4070-56530	2,117.43
TOTAL TRANSFERRED FROM:		\$ 2,617.43

EXPLANATION:

Purchase a trailer for maintenance department

Department Head: Dianna Hume Date: 6-3-14

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: Roger Harmon, County Judge

Date Received by County Judge's Office: Date Received by Budget Coordinator: HM 6-3-2014

Training / Seminar Approval Form

ORIGINAL

Department Name: Court at Law No. 2

Seminar Name: Texas Association of Court Administratiion (TACA)

Purpose: Continuing Education

Place: San Antonio, TX

Date: October 7, 2014

Who Will Be Attending:
Maralyn Wheeler

This Training/ Seminar is necessary for the following reasons:

- Required continuing education
- Job training
- Improve work performance
- Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ 275.00 Date registration is due now

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____

Training / Seminar Approval Form

ORIGINAL

Department Name: County Attorney's Office

Seminar Name: Crimes Against Children Conference

Purpose: Required Continued Legal Education

Place: Dallas, TX

Date: August 11-14, 2014

Who Will Be Attending:

David Barkley

Stephanie Miller

This Training/ Seminar is necessary for the following reasons:

Required continuing education

Job training

Improve work performance

Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ 470.00 each

Date registration is due no later than August 1, 2014

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: *B. Simpson*

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____

DATE: _____

Training / Seminar Approval Form ORIGINAL

Department Name: County Attorney's Office

Seminar Name: 40th Annual Advanced Family Law Course

Purpose: Required Continued Legal Education

Place: San Antonio, TX

Date: August 3-7, 2014

Who Will Be Attending:
Whitney Clotfelter

This Training/ Seminar is necessary for the following reasons:

Required continuing education

Job training

Improve work performance

Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ 620.00

Date registration is due no later than July 21, 2014

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: *B. Simpson*

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____

Training / Seminar Approval Form ORIGINAL

Department Name: County Attorney's Office

Seminar Name: Prosecutor Trial Skills Course

Purpose: Required Continued Legal Education

Place: Austin, TX

Date: July 13-18, 2014

Who Will Be Attending:
Chris Boedeker

This Training/ Seminar is necessary for the following reasons:

Required continuing education

Job training

Improve work performance

Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ 350.00

Date registration is due no later than June 29, 2014

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: *B. Meyer*

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____

Training / Seminar Approval Form

ORIGINAL

Department Name: JP #4

Seminar Name: PROCESSING JUVENILE LAW - FAILURE TO ATTEND

Purpose: TRAINING

Place: TYLER

Date: 8/3/14 - 8/5/14

Who Will Be Attending:
JUDGE JOHNNY BEKKELUND

KATHY OSIER

This Training/ Seminar is necessary for the following reasons:

- | | | |
|-------------------------------|-------------------------------------|------------------------|
| Required continuing education | <input checked="" type="checkbox"/> | Job training |
| Improve work performance | <input type="checkbox"/> | Required certification |

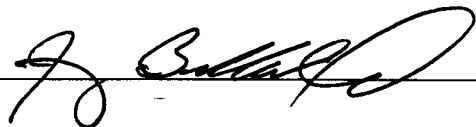
Attach Registration Form and Complete the following information:

Amount of registration \$ 200.00 Date registration is due 7/18/14

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____

Training / Seminar Approval Form

ORIGINAL

Department Name: Extension/251

Seminar Name: Multi County 4-H Camp

Purpose: Job Training

Place: Palestine, TX

Date: 7/11 - 7/13/14

Who Will Be Attending:
Zach Davis, CEA - Agriculture & NR

Kristen Greer, CEA - 4-H

This Training/ Seminar is necessary for the following reasons:

Required continuing education

Job training

Improve work performance

Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$

Date registration is due

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: Zach Davis

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____

Training / Seminar Approval Form ORIGINAL

Department Name: Extension/251

Seminar Name: TEA-FCS State Conference

Purpose: Job Training

Place: Bryan, TX

Date: 7/28 - 7/31/14

Who Will Be Attending:
Gracie Walling, CEA - FCS

This Training/ Seminar is necessary for the following reasons:

Required continuing education

Job training

Improve work performance

Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ 175.00

Date registration is due 6/01/14

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: Zach Davis

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____

Training / Seminar Approval Form ORIGINAL

Department Name: Extension/251

Seminar Name: TAE4-HA Conference

Purpose: Job Training

Place: San Angelo, TX

Date: 8/05/14 - 8/08/14

Who Will Be Attending:
Kristen Greer, CEA - 4-H

This Training/ Seminar is necessary for the following reasons:

Required continuing education

Job training

Improve work performance

Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ 175.00

Date registration is due 7/01/14

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: Zach Davis

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____